

## McKinley CJA PTO Meeting Minutes

AUG 2024

- **Welcome – 6:30pm**

- PTO members present: Eleanor White, Terri Green, Krista Bohler, Jessica Schunke, Aryn Rehbein, Shannon Bailey, Amelia Garcia
- Total present = ~20

- **Updates**

- Introduction and Overview of PTO from Eleanor
- Welcome to parents
- In 2023-24 we did a trial merger of Middle and High School PTOs. At the end of last year we voted for the PTO to merge for the 2024-25 school year
- Update from McKinley admin – no admin was present
- Teacher Appreciation – donuts and coffee were provided to teachers for back-to-school
- Teen Town – will send dates once booked
- Upcoming events/Important Dates
  - August 13-16 – Registration
    - PTO flyers will be available!
  - August 17th
    - 6th Grade Meet-Up in TGP 9:30-11am
    - 9th Grade Meet-Up in TGP 3:30-5pm
      - Call for volunteers to help with these events
  - August 19th - First Day of School!
    - Doors open at 6:45am and the first class of the day begins promptly at 7:15am. The school day will end at 2:12pm
    - Map for drop off will be distributed
    - Drop off on the side of the building near Door 12 (it's ok to let your child out before you reach the door for smooth, quick drop off)
    - Do not park in front of school in the bus lane!
    - Be prepared for a slow line through security for the first few days as everyone gets used to the process
  - September 2nd - Labor Day, District Closed

- **PTO Board**

- **Openings highlighted**
  - President – Eleanor White
  - **Vice President**
  - Treasurer – Terri Green
  - Secretary – Krista Bohler
  - **Parliamentarian**
  - Yearbook – Jessica Shatto
  - 6<sup>th</sup> Grade Rep – Amelia Garcia
  - 7<sup>th</sup> Grade Rep – Shannon Bailey
  - 8<sup>th</sup> Grade Rep – Elizabeth Allen
  - HS Rep – Aryn Rehbein
  - DEIB Chair – Johnni Gillespie-Walker
  - Fundraising Chair – Jenifer Garcia
  - Teacher Appreciation Chair – Jessica Schunke
    - Approved by vote at 8/12 meeting
  - **Beautification Chair**

- **Issues to Discuss**
  - Updated bylaws – vote on at September meeting
    - Changes:
      - Merge of Middle and High School – change in bylaws (updated Middle School to Middle and High School)
      - Add the DEIB Chair to the Executive Board
  - Drop off/Pick up procedures and updates
- **Budget/Treasurer’s Report**
  - Update from Treasurer and Budget info for new school year
  - Budgets from Middle and High School combined
  - Goal is \$28K for 2024-25
  - Added a line-item amount for DEI
    - Newly added so amount may need to fluctuate
  - Budget tentatively approved – may need adjustments based on fundraising
    - We don’t ask families to sell items, just direct donations
  - Can donate via Venmo, Membership Toolkit, write a check to the school
    - Donations are tax deductible
  - We are closing our SLPS foundation account since McKinley now has 501c3 status
- **Fundraising**
  - Aim to start fundraising for 2024-25 school year early
  - Spirit Store is open! [Home | McKinley Middle \(inksoft.com\)](#)
- **Volunteer Opportunities**
  - PTO Board for 2024-25 school year (see openings above)
  - New Student Meet-ups
  - Teacher Appreciation donations
    - First Friday Breakfasts
    - Snacks for Teachers Lounge
    - Teacher Appreciation week
  - Chaperones for field trips and school events:
    - Become an Approved Volunteer!
    - The process is now online: [Nimble \(hirenimble.com\)](#)
    - Check volunteer status by emailing program director: [Rommel.Jackson@slps.org](mailto:Rommel.Jackson@slps.org)
- **Questions/Info**
  - Questions received via PTO email - NONE
- **Important Dates and upcoming information**
  - McKinley Calendar: <https://www.slps.org/Page/10294#calendar152972/20231009/month>
  - District Calendar: [SLPS 2024-25 Student and Family Calendar English.pdf](#)
- **Communication**
  - Sign up for Membership Toolkit
    - Membership Toolkit is the site the PTO uses for our school directory
    - [McKinley CJA PTO - Home Page \(membershiptoolkit.com\)](#)
    - Betty Wheeler 5<sup>th</sup> graders were sent to McKinley Membership Toolkit; a volunteer will reach out to Mallinckrodt for their 5<sup>th</sup> grader info as well
  - Join HS or MS Facebook pages, or grade specific pages
    - MS: <https://www.facebook.com/groups/214650668582110/>
    - HS: <https://www.facebook.com/groups/MCLAHSParents/>
- **7:10pm - Meeting Adjourned**